



Cancellation Policy

Dear Patients,

As with other medical offices, this office charges fees for missed appointments. This includes appointments that are considered as no shows as well as appointments that were cancelled without adequate notice.

We require 24 business hours' notice for all cancellations. This may be done over the phone, email, or by leaving a voicemail. Your appointment time has been set aside especially for you by your practitioner. A no show or last minute cancellation means that the practitioner cannot allocate that time for another patient.

Reminder communications from the clinic are given as a courtesy; ultimately you are responsible for your appointment day and time.

We understand that emergencies arise and they will be taken into consideration on an individual basis.

By signing this document, you acknowledge and understand the clinic policy for cancelling appointments and agree to give proper notice should you need to cancel an appointment.

Signature of Patient/Guardian
(with health care custodial rights)

Date